

**City/County Purchasing Division**  
**Notice of Unit Price Project**  
**Over \$10,000**

**FAX NOTIFICATION TO: 441-6513**  
 (prior to starting your project)  
 ATTN: City/County Purchasing Division  
**page 1 of \_\_\_\_**

DATE:	the following questions refer to your project	
Project Description :		
Est. Start Date:		Comments
Est. # of days to complete :		Comments
Primary Contractor	<i>Attach/send Unit Price Quotation(s) from contractor</i>	
Quoted Price		
Sub Contractor or other UP Contractor	Name	Amount
Sub Contractor or other UP Contractor	Name	Amount
Sub Contractor or other UP Contractor	Name	Amount

Project Manager NAME (City/Co Employee): \_\_\_\_\_

printed

Dept/Division/Agency: \_\_\_\_\_

Project Manager Location : \_\_\_\_\_

Project Location: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ PHONE # /Email: \_\_\_\_\_

\*\*\*\*\* (Below to be completed by Purchasing & Faxed back to Project Manager) \*\*\*\*\*

Reviewed by: \_\_\_\_\_ Approved: YES NO (attach comments)

Date: \_\_\_\_\_ Signature: \_\_\_\_\_